



### THE SCOUT ASSOCIATION'S ANNUAL REPORT & ACCOUNTS

### 74<sup>th</sup> Oak Street Scout Group Year Ending 31 March 2023

Registered Charity No: 524801





## CONTENT

- Welcome
- About Us
- Leaders' Reports
  - Group
  - Beavers
  - Cubs
  - Scouts
- Accounts
- Reserve Policy
- Independent Examiner's Report

### Welcome

At 74<sup>th</sup> Oak Street, we encourage our young people to do more, learn more and be more.

Each week, hundred's young people enjoy fun and adventure while developing the essential skills they need to succeed. And, as well as supporting our scouting family, we have a rich history of bringing the S8 community together and contributing to society.

Janet Kay

Chair

74<sup>th</sup> Oak Street Scouting

## Why we do what we do

To actively engage and support young people in their development, giving them a powerful sense of belonging and empowering them to make a positive contribution to society.

### **Our mission**

74<sup>th</sup> Oak Street actively engage and support young people in their development, empowering them to make a positive contribution. But we also support our wider volunteers with an environment in which to grow.



**Adventure**: physically active, healthier lifestyles, with courage to try new things

**Skills for life**: skills to succeed regardless of academic background

Wellbeing: happy, resilient citizens

Leadership: responsible leaders and team players

**Citizenship**: active citizens in society – locally, nationally and internationally

**Connectedness**: strong friendships, with care, trust and respect for other from all backgrounds

## Leaders' Reports: Group Leader

#### Membership:

Scouting at Oak Street is as popular as ever with our member lists full to bursting and a waiting list so long we could run 3 new sections. Every week we help around 80 young people from our community aged 6-14 develop skills for life.

#### Make a difference!

Running a group like this, with our own hut, grounds, equipment and minibus, is a massive job and to keep the levels of volunteer support healthy and this Group's future bright, we are looking for your help.

Whether you have loads of free time or can only spare an hour a month – there's something that you can do to help.

Whether you can come to the Scout Hut or are stuck at home – there's something you can do to help

Whether you would like to work with young people, with stuff, or with admin – there's something you can do to help.

Please don't wait to be asked personally – just drop either or us an email and we can arrange a chat – or speak to any of the leaders on meeting nights – no strings attached (really – if you end up not volunteering that's fine – it will be good to chat anyway).

#### Programs

Our dedicated team of volunteers have organised a wide array of exciting programs for our Beavers, Cubs, and Scouts throughout the year. From adventurous Beaver and Cub sleepovers to engaging activities like Freezer camp and the expedition challenge, our youth members have had unforgettable experiences. We have also had the privilege of hosting guest speakers who have shared their knowledge and insights across all sections. Our participation in district camp, tree planting initiatives, and joint meetings with other scout groups have further enriched our scouting journey. Leslie also put together a very successful District Beaver sleepover, which brought together young Beavers from around the city.

#### **Community Engagement:**

Throughout the year, we organised several community events that brought people together Among them, our annual bonfire night proved to be our biggest fundraiser, captivating attendees with its mesmerising fireworks display and warm ambiance. Additionally, the King's Coronation Garden Party was a delightful affair, These events have strengthened community bonds and provided unforgettable experiences for all who participated.

#### The Team

With the risk of missing somebody off (apologies if I have) I would like to extend our heartfelt gratitude to our exceptional beaver leaders Leslie, Jill, Sarah and dedicated Young leaders Millie, Eva, Charles Alistair and Nina our Cub leaders Yvette, Christie, Ash, JoJo and the young leaders, Luke, Felix, Lola and Freya our scout leaders Hugh, Keith, Alex with young leaders Ethan and Luke who give generous amounts of time and are doing a phenomenal job making this year a tremendous success. Thank you for being the driving force behind our achievements, and we look forward to continuing this journey together in the coming years.

### Transport

This year marked a significant milestone as we acquired a secondhand minibus, a valuable addition that has been put to frequent use across all sections. Beyond serving our own group, we've made it available to other groups within the district. This not only enhances accessibility to new adventures and experiences for our members but also fosters a stronger sense of community and cooperation among all the groups.

#### **Exec Committee**

Our executive team plays a pivotal role in the continued success of our group. They convene monthly, often in a local pub, to delve into every aspect, ensuring the seamless operation of our group. From diligently applying for grants, coordinating fundraising events, managing hut bookings, handling insurance matters, and maintaining the group's finances, and we owe them a heartfelt thank you for their tireless efforts.

#### OSM

To use our volunteers time more efficiently and to reduce the burden of charity governance administration, costs and communicating efficiently we continue to use Online Scout Manager (OSM) to manage the badge work. This is also a really easy way to keep in touch with our parents.

#### Don't miss out

Times are financially tough for some in our community; no young person should go without Scouting for the lack of money. This is a principle that we strongly uphold. Please contact me in complete confidence if you have or foresee problems paying the monthly subscription fees or for camps. We can contribute or assist in other ways to enable Scouting for your child.

The past year has been filled with remarkable achievements, memorable experiences, and valuable sessions for our Scout group. We extend our thanks to everyone involved and look forward to another year of exciting adventures and growth.

Martyn Foster Group Scout Leader

### **Leaders' Reports: Beavers**

#### Numbers and Waiting List

Beavers is running at 22 in the section with over 50 on the waiting list, although some are still under 4. We have healthy number of beavers moving up to cubs to continue their scouting journey and learning skills for life.

#### Adults in the Section

Beavers is being run by Leslie Rochester with the assistance of Sara Howell, Jill Endean and a regular consort of parental helpers. We have also welcomed various Newfield children, who were doing their volunteering section of Duke of Edinburgh. Thank to Ali Kidd, Charles Jones, Betsy Tonks and Erin for all your volunteering, the beavers loved having you around. There are still 2 young leaders that assist when they can. Thank you, Nina Richards and Eva Damon.

In an ideal world, I would love to have a least 2 more regular helpers (uniformed or non-uniformed) who could share the load of planning and delivering the program, so that we can continue our fabulous work with children. I am always grateful for parents stepping at last minute. Please consider 74<sup>th</sup> Oak Street if you here anyone enquire about volunteering positions.

#### **Achievements**

During this financial year we have invested 12 beavers into the 74<sup>th</sup> Oak Street Scouting family and 6 have moved up to cubs after achieving the highest award in Beavers, the Chief Scouts Bronze Award. Beavers should feel very proud of achieving this award. I have also awarded 53 challenges badges, these need to be gained before the Chief Scout can be awarded. I have also awarded over 100 activity badges, including Cook, Disability Awareness, Experiment, Explore, Health & Fitness, Hobbies, Money Skills, Photographer and Sports.

### Leaders' Reports: Beavers

#### Programme throughout the year

Providing a balanced program and allowing children to gain #Skills for Life, it's the main focus for scouting, we have achieved this by focusing on gardening, den building, secret garden walk, fire challenges, disco's, making lanterns for Small Park Big Run, pond dipping, wand making at the Steel Cauldron. Soap making, conker collecting, movie night, learning braille, penny hike, mad scientist and twisted fire starters. We have welcomed guest speakers from HSBC who taught the beavers about money skills.

#### <u>Events</u>

Beavers took part in District Camp, most camped for 3 nights at Squirrel Wood, Doncaster, they have been climbing and we invested several beavers at the Steel Cauldron, after wand and potion making. The highlight event for me was the first District Sleepover.

Friday 24<sup>th</sup> February 2023, 50 beavers and 13 leaders/adult helpers arrived at Gulliver's, ready for an amazing adventure. We had a mass beaver sleepover at Gulliver's. Madness, I hear you say, No, it was fabulous having an event dedicated to Beavers only. The time was filled with exploring Gulliver's, watching a movie, riding the rides. Then came the inevitable home time. Parents started arriving from 15:45 to collect their tired beavers. We had an amazing time at Gulliver's booking team were fabulous with their organisation and the crew members during our visit were fantastic, many going that extra mile for the children.

Leslie Rochester BSL Leader

### Leaders' Reports: Cubs

#### Activities

The Cubs have had a varied 2022-2023. There have been lots of games and a fair bit of badgework, including the Scientist, Astronomers, Athletics and Backwoods cooking badges. We have enjoyed nights in the hut where we've worked on knot tying, morse code, and crafts. We've also had some amazing visitors including for first aid, soap making, indoor caving and designing postcards for a wider art project. On other nights we left the comfort of the hut for climbing and archery.

Outside of our weekly meeting, there have also been two camps – one which involved watching the Pantomime and visiting the astronomy museum then District camp where Cubs could run about and chose which activities they wanted to do.

None of these activities would have been possible were it not for the amazing team of leaders and young leaders putting the programme together, running bases, and coordinating trips away from the hut or people to come and visit. This significantly diversified the activities we could offer

#### Badges

Finally, we've had the delight of handing out eight chief Scout Silvers – one of the

hardest badges the Cubs can receive.

### Leaders' Reports: Scouts

#### Numbers and Waiting List

2023's been a good year so far for scouts, with our numbers fluctuating around the 30 mark (currently at 24, with our 5 patrol leaders having moved on at Easter, and with 7 new cubs ready to move up from 10th July). Meeting on Mondays, we've missed a few meetings due to the bank holidays this year, but more than made up for it with weekend activities (Freezer Camp, District Camp, tree planting and the expedition challenge).

#### Activities

We've had a good number of sessions outside. We opened the year in January with a night hike following the Meers Brook upstream. Scouts enjoyed being out in the dark and also clambering up the banks of the Blackstock Road underpass. We've enjoyed a few joint meetings with 46th St Paul's for a wide games in Meersbrook park. The first one of the year was in February in the dark (and prompted a few puzzled enquiries on the local facebook group), then in May and most recently in June when daylight made capturing the flag less about stealth and more about speed! We had a number of 'skills evenings' splitting the troop into 4 and getting them to do one of: making a bird box from pallet wood, fixing a puncture on a bicycle, chopping & sawing wood or whittling sticks & pyrography. It's been good to get the scouts using tools – although it'll take several more evenings if we want to end up with a completed bird-box! We've had a few guests in this year. At the start of March, 2 student nurses came in to talk about their job and set up a range of hands-on activities for the scouts to try, including bandaging, hand-washing, syringe measurements and checking pupils with a torch. In our last session before Easter, artist Trish O'Shea came in to run a session in which the students made a collage postcard about their local area. Millie Cassidy, a social worker, came along to give a talk about exploitation. We also had a day of first aid training provided by Faye from the Explorer unit covering what to do in the event of choking, a heart attack or an asthma attack.

### Leaders' Reports: Scouts

We've celebrated special days, including Chinese New Year (acting out the story of the Chinese zodiac and tasting seaweed, salted plum and taro crisps), and International Women's Day (with a quiz to name a famous scientist etc, later asking how many names they wrote were women). We've had a trip to Go Outdoors who talked to us about footwear, how to pack rucksacks and showed us a range of tents. We did a day tree-planting in Totley, following on from a forestry session in Whitwell Wood where the scouts pruned, felled and cleared an area of woodland for wildlife and new growth.

Our most recent set of meetings have been good and active: We've done an incident hike around Graves Park, building the scouts' map and compass skills, kayaking on Whirlow pond and roped climbing at the Foundry. Those who didn't get wet kayaking will get the opportunity in July when we visit the Rother Valley Aqua Park – which was a great success and really enjoyable last year. And of course, we've been on the camps. 8 scouts came to Freezer camp this year, and it was great, including a fairground ride and a mechanical rodeo alongside Hesley-wood favourites like quadbiking, crate-stacking and 'the Cube'. 17 scouts attended District Camp in April at Drum Hill this year to do a variety of beach-themed activities, including our own Oak-Street scout stave launchers, where scouts fired balls to knock down towers of beach buckets. One of the scouts, who'd previously not been keen on camping, told me he'd had an excellent time and was looking forwards to the next camp! We'll finish the year with the Expedition challenge, in which scouts of doing a 2-day hike independently in small groups, carrying their own kit, cooking their own food and finishing at the Yorkshire Sculpture Park

### Section A: References and Administration

Charity Name	74 <sup>th</sup> Oak Street Scout Group
Registered Charity No.	524801
Charity's Principle Address	74th Oak Street Scout Group Canterbury Road Sheffield South Yorkshire S8 9QD

### Trustees

Trustee Name	Office	
Martyn Foster	Group Scout Leader	
Janey Kay	Chairperson	
Emma Foster	Treasurer	
Helen Damon	Secretary	
Leslie Rochester	Beaver Leader	
Ellen Holcombe	Cub Leader	Until May 2022
Yvette Lavelle	Cub Leader	From xxxx 2023
Hugh Baker	Scout Leader	
Keith Endean	Scout Leader	
Rebecca Malone	Fundraising	Until xxx 2023
Christie Young	Member	
Jill Endean	Member	
Martyn Werner	Member	

### Section B: Structure Governance and Management

#### Description of the Charity's Trusts

#### Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organization and Rules of The Scout Association.

#### How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts. (e.g. trust, association, company)

#### **Trustee selection methods**

The Trustees are appointed in accordance with the Policy, Organization (e.g. appointed by, elected by) and Rules of The Scout Association.

#### Additional governance issues

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every month.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

### Section B: Structure Governance and Management

#### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organizations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising.
- The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

### Section C: Structure Governance and Management

#### **Objectives and Activities**

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Participation in indoor and outdoor adventurous activities (including camping, expeditions, climbing, kayaking and hiking), regular meetings involving badge work along with personal and team development skills. Organizing community events (including Bonfire Night and other events) and providing a building for community use.

Activities of the group

Leaders, parents and other members of the community provide support at meetings, events and nights away, along with financial support at fundraising events.

We believe in bringing people together. We celebrate diversity and stand intolerance, always. We're a worldwide movement, creating stronger communities and inspiring positive futures.

### Section C: Structure Governance and Management

#### **Public Benefit Criteria**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Scouting movement complies with two key principles set by the Commission regarding public benefit.

#### 1. Identifiable Benefit

The way in which Scouting is carried out helps young people develop towards their full potential, this benefit is directly linked to the Purpose of Scouting.

#### 2. Public Benefit

Scouting is a national movement open to young people aged 6-25 and adults. Full membership is restricted to young people and adults who are willing to make the Scout Promise. The Association enables those in poverty to benefit from Scouting, while the Association charges a subscription to its members, the benefits of Scouting are not constrained by the member's inability to pay. Locally, there are arrangements and other costs for those who cannot afford to pay. Nationally, there are funds available for uniform and activities so that young people are not excluded from activities if they are unable to pay. Any private benefits of Scouting are incidental.

The benefits of Scouting are further demonstrated throughout this report.

### Section D: Structure Governance and Management

#### Achievements and Performance

Beavers, Cubs and Scouts continue to operate a wide range and varied programme offering exciting and adventurous activities for young people. Adult and young leaders are enthusiastic and display a wide range of skills. The Group is well supported by parents and other members of the community.

### **Accounts: Receipts and Payments**

Receipts and Pay	ments Account	ts
	Year start date	Year end date
For the year from	1st April 2022 to	31 March 2023
	2022-2023	2021-2022
		Unrestricted Funds
	£	£
Income		
Donations, legacies and similar incor	ne	
Membership subscriptions	9,843.20	6,795.00
Less:Membership subscriptions paid on		
National/County/Area/District	4,264.00	3,750.00
Net membership subscriptions		
retained	5,579.20	3,045.00
Donations	2,074.30	2,379.96
Activities	1,651.50	577.00
Camps	6,443.00	4,949.20
Sub total	15,748.00	10,951.16
Grants		
Other Grants	1,000.00	0.00
Sub total	1,000.00	0.00
Fundraising (Gross)		
Bonfire event	5,231.26	5,313.72
Other fundraising activities	1,408.07	5.00
Co-op Fund	0.00	300.00
Sub total	6,639.33	5,618.72
Investment Income		
Bank Interest	16.55	0.00
Property Rent Income	10,714.00	7,563.82
Sub total	10,730.55	7,563.82
Total Gross Income	34,117.88	24,133.70
Asset and investment sales etc	0.00	0.00
Total receipts	34,117.88	24,133.70

### **Accounts: Receipts and Payments**

	Year start date	Year end date
For the year from	1st April 2022 to	31 March 2023
	2022-2023	2021-2022
	<b>Unrestricted Funds</b>	<b>Unrestricted Funds</b>
	£	£
Expenditure		
Charitable Payments		
Programme and Activities	2,659.31	2,079.99
Water and Sewage	301.04	77.43
Electricity and Gas	3,740.50	1,496.47
Insurance	776.29	974.94
Repairs and Renewals	6,171.11	3,852.18
Materials and Equipment	71.87	1,369.99
Printing and Photocopying	63.13	50.00
Camps (Fees, Food and Activities)	7,104.29	4,359.70
Camping equipment	0.00	0.00
Uniforms (Scout Shop)	602.19	653.15
AGM and Trustee Expenses	608.79	105.28
Council Bins	208.56	193.10
Gardener Fees	531.00	687.00
Cleaner	1,200.00	1,150.00
IT software	321.71	151.00
Website Fees	235.20	566.50
Motor vehicle expenses	676.57	0.00
Motor Vehicle Insurance	958.18	0.00
Payent transaction fees	151.83	0.00
Rentals	0.00	276.00
Phone and Broadband	485.52	663.64
Sub total	26,867.09	18,706.37
Fundraising expenses		
Bonfire Night Event	2,521.51	2,789.32
Other fundraising activities	84.00	0.00
Sub total	2,605.51	2,789.32
Total Gross Expenditure	29,472.60	21,495.69
		,
Asset and investment purchases	7,962.44	0.00
	.,	
Total payments	37,435.04	21,495.69
Net receipts / (payments)	-3,317.16	2,638.01
Cash funds last year end	7,480.24	
Cash funds this year end	4,163.08	2,638.01

### **Receipts and Payments Account**

### Statement of Assets and Liabilities at the end of the year

	2022-2023	2021-2022
	Unrestricted Funds Unrestricted Fun	
	£	£
Cash Funds		
Bank Current Account	583.75	3,869.91
Bank Reserve Account	3,505.55	2,110.06
Electronic Transaction Account	73.78	
Total Cash Funds	4,163.08	5,979.97
Other Monetary Assets		
Debts due	1,585.00	0.00
Sub total	1,585.00	0.00
Non-Monetary Assets for Charity's own Use		
Motor Vehicles	6,500.00	0.00
Camping Equipment	2,670.69	1,320.00
Computer Equipment	111.48	0.00
Sub total	9,282.17	1,320.00
Liabilities		
Accounts not yet paid	159.42	0.00
Other liabilities	0.00	0.00
Sub total	159.42	0.00

74th Oak Street had no contingent liabilities or future obligations at the 31 March 2023.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 13 July 2023 (the date of the Executive Committee meeting that approved the accounts)

Signature

Name

Janet Kay (Chair)

Emma Foster (Treasurer)

## **Section E: Financial Review**

#### **Treasurer's Report**

We have had another successful year at Oak Street. We have had a few donations over this year including an anonymous donation towards our minibus fund which took us over our goal and made it possible to purchase our first minibus. We have also managed to complete some more of the hut renovation works. Our hut bookings are more popular than ever bringing in a significant amount of revenue for our scout group.

Emma Foster

Treasurer

#### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 2 months running costs, circa  $\pm 1,500$ .

The Group held cash reserves of £2,560 at 2023 year end. This is above the level required for operating expenses, as we are currently saving to complete building renovations and the purchase of a second minibus.

#### **Principal Sources of Income**

These are monthly subscriptions from all members which covers most activities and some maintenance of the property. Fundraising activities events like bag packing and bonfire night also raise money to subsidies some activities and allow us to maintain and improve the building and the activities we offer. Renting the building to the community groups and parties allows us to collect further funds.

The Group Executive regularly monitors the levels of the bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

# **Section E: Financial Review**

#### **Investment Policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of funds. All funds are held in cash using only mainstream banks or building societies.

#### Plans for the Future

The continuation of current activities and fundraising. Further fundraising will enable us to improve disabled access to the building and its facilities, to ensure our sustainable renting activities can be continued.

#### **Basis of Accounting**

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year. In line with the Charity Commission Statement of Recommended Practice and the Scout Association rules non-monetary assets do not need to be valued and shown within the accounts. 74<sup>th</sup> Oak Street's non-monetary assets predominantly consist of a large quantity of camping equipment, computer equipment, the minibus and other items used in providing activities for the Scouts, Cubs and Beavers. Items are replaced as and when they reach the end of their serviceable life. The current value of all items of equipment is in the region of £20,000. All of these assets are fully insured with Unity Insurance Services on the basis of their current values (with the exception of tents which are insured on a new for old basis regardless of their ages).

#### **Donations and Grants**

During the last financial year, the Group received grants and donations totalling  $\pm 2,141$ , including  $\pm 1,000$  from the Gleadless Valley Ward Pot,  $\pm 300$  from Integritam and  $\pm 750$  from The Hagglers Corner.

# **Section E: Financial Review**

### Gift Aid

This Group is registered with HMRC as a Community Amateur Sports Club (CASC).

Where possible Gift Aid is gathered at source (e.g. via online payment of subscriptions).

### Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

On behalf of the Executive Committee

Signed

Position

Name

Date

### **Independent Examiners' Report**

I report on the accounts of the Group for the year ended 31<sup>st</sup> March, which comprise the Statement of Financial

Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

#### Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with Section 41 of the 1993 Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:
Qualification:
Address:
Audress.
Date:



### www.74thoakstreet.com

74th Oak Street Scout Group, Canterbury Road, Sheffield, S8 9QS.

Registered Charity Number: 524801