



# **74th Oak Street Scout Group Annual Report 2012**

**Financial Year: 1<sup>st</sup> April 2012 – 31<sup>st</sup> March 2013**

**Registered Charity No: 524801**

# 74th Oak Street Scout Group

## Trustees' Annual Report

Year start date

Year end date

<b>For the year from</b>	1st April 2012	<b>To</b>	31st March 2013
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**Section A Reference and administration details**

Charity name 74th Sheffield (Oak Street Methodist) Boy Scout Group

Other names the charity is known by 74th Oak Street Scout Group

Registered charity number (if any) 5 2 4 8 0 1

Charity's principal address

74th Oak Street Scouts						
Canterbury Road						
Sheffield						
South Yorkshire						
Postcode	S	8	9	Q	D	

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Linda Ives Owen	Treasurer	-
2	Fiona Ann Rhodes	Chairman	-
3	Joanne Elizabeth Clay	Secretary	-
4	Kathryn Anne Wells	Group Scout Leader	-
5	Chris Melleney	Scout Leader	-
6	Nikki Hodkin	Cub Leader	-
7	Denise Anderson	Beaver Leader	-
8	Samantha Longley	Member	-
9	Martyn Lee Foster	Member	-
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**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Report Editor	Martyn Foster	67 Hemsworth Road, Norton, Sheffield, S8 8LJ.

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organization and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organization and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;  
 The raising of funds and the administration of Group finance;  
 The insurance of persons, property and equipment;  
 Group public occasions;  
 Assisting in the recruitment of leaders and other adult support;  
 Appointing any sub committees that may be required;  
 Appointing Group Administrators and Advisors other than those who are elected.

## Section B

## Structure, governance and management (continued)

### Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighboring organizations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organizations. The Group has sufficient buildings and contents insurance in place to mitigate against

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout Association.

Summary of the main activities in relation to these objects

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by

Participation in indoor and outdoor adventurous activities (including camping, expeditions, climbing, hiking), regular meetings involving badge work along with personal and team development skills. Organizing community events (including Bonfire Night and Christmas Cracker) and providing a building for community use.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- contribution made by volunteers.

Leaders, parents and other members of the community provide support at meetings, events and nights away, along with financial support at fundraising events.

Summary of the main achievements of the charity during the year

Beaver Leader's Report

### **Numbers and waiting list**

We currently have 19 beaver scouts in the colony. There are seven people on the waiting list.

### **Section Helpers**

- Trish, Antony and Louis left during 2012 due to other commitments our best wishes are sent to them.
- Last summer Sharon Gregg joined us on a weekly basis and at the end of 2012 Daniel Clay and Philip Wells began volunteering as part of their Duke of Edinburgh Award.
- The parent rota continues and Tara, Pete, Ruth, Paul, Alison, Ian, Curtise, Simon and Sarah have all regularly given time to the colony.
- THANK YOU to everyone for the excellent support for leaders.

I also want to thank Nikki, Kathryn and Sam who have helped me on various occasions throughout the year.

### **Activities during the year**

- In April 2012 we challenged Beaver Scouts to be leaders for the evening by asking them to think of activities that they would plan and lead. Several took the challenge on – George, Jack, Isaac, Luca, James, Alfie and Dylan lead games of basketball, dodgeball, Ninja, giants and wizards, and activities guess the Olympic sport, alphabet of countries, and sword making for St George's day.
- During the rest of the summer term 2012 the badges we completed were Safety Staged Activity, several walks for Hike Staged Activity - Creative and Outdoor Challenges - Experiment and Creative Activity.
- A new cycle of a two year plan began in September 2012 and badges worked on so far include Fitness, Creative and Global Challenges – Imagination and Creative Activity. We have also been on several walks during the winter months for the Hike Staged Activity and James and Alfie are the first two people to be awarded their Hike 10 in Beaver Scouts! Other Staged Activity badges include Emergency First Aid 1 and in February 2013 half term 11 people took part in sessions held at Heeley Development Trust to gain their Information Technology 1 Staged Activity.
- From April 2012 – March 2013 Alex, Romany, Asher, Alfie and James achieved the Chief Scout Bronze Award. This means they completed all six Challenge badges that require four activities for each challenge. Well done and thank you for your commitment during your time at Beaver Scouts!

### **District Events**

- After the May District camp to Linnett Clough in May 2012 the District Beaver Scout Leader resigned. As another person hasn't been officially appointed the contact with BSL's in Sheaf has been limited and only recently a meeting held. Some suggestions were made for us to get together with other colonies in Sheaf which should be confirmed soon.
- In November 2012 the bi annual Beaver Scout Fun Day was held at Trippet Lane. Oak Street Beaver Scouts and family members attended to enjoy a morning or afternoon of craft activities.

### **The coming year ...**

- This term we are working on Experiment and Healthy Eating Activity badges. Now the light nights are with us we will be getting out a lot more and doing several walks including one that will take place on the weekend that would normally be a District camp event.
- As part of South Yorkshire Scouts 75th anniversary we will be trying to complete 75 different challenges, including putting 75 different items in a jar, 75 names of various categories, a relay game around the scout hut doing 75 laps and a treasure hunt.
- Sleepover! I may have said this in both of my previous annual reports but here goes again! Like a proper Scout - I promise to do my best - to take part in organising a sleepover with Beaver Scouts. The group have set a date in September so it may be more realistic this time! If not I'll eat ..... cake!!

Denise Anderson (BSL)

### Cub Leader's Report

Once again the Cub Packs is going from strength to strength. We currently have 27 Cubs and this is set to rise with the addition of a few Beavers. We do struggle to get the Cubs up to Scouts due to their large numbers but this is a testament to the group being so popular and striving. We have had several behaviour issues recently and we hope that these have now resolved.

We have had another busy year which took us to Magna for the Cubs to do their Scientists badge. This was really well attended and the Cubs enjoyed the day tremendously. We booked a day at Magna with the Education service and this was tailored to our needs. We made hot air balloons, big bubbles that we could stand in, made putty and went round Magna. The Cubs were great and we went on the bus there and back to add to the fun. Thanks to Kathryn and Fran for helping Dan, Lucy and I on a brilliant day.

Unfortunately due to the weather camps have been a bit thin on the ground this past year. We attended the District camp which the cubs really enjoyed, a bit of rifle shooting took place too which was great fun. The cubs always enjoy district camp and went on the Cube and all the other activities that were on offer to them.

We were due to attend the Synergise camp in July at Hesley Wood but this was put off due to the very wet weather that we had. This meant that the Cubs did not get to go on a summer camp.

Glenbrook, the district Cub camp was great. We took 10 of our cubs and yet again the district leaders were impressed by the behaviour of our group. The cubs did different badges over the weekend and made some new friends along the way.

We attended the District Carol Concert but sadly this was not well attended with just 2 cubs, Dan and I and lots from other groups but we sang loudly for the group!

Sadly in July, Lucy left us to become Assistant Scout Leader. She is greatly missed and we would like to thank her for all of her help over the past few years

Our end of term party in July saw us with an Olympic theme. Cubs made their own torches and we all did laps of the hut with our torches held high (until it started to rain that is!).

I would like to take this opportunity to thank Kathryn and Sam for helping Neil and I pass our Wood Badges. No mean feat I can tell you!

The Cubs carry on to be enthused by the activities and recently we have all made bird boxes. These were very noisy nights in the scout hut with lots of banging headaches for Dan, Neil and myself. We had a rather good production line of bird boxes, we felt like Santa's Elves at one point! We are now doing the Naturalist Badge so are hoping that the bird boxes help the Cubs be enthusiastic about the birds!

We took the Cubs to Rother Valley to complete their cycling badge. This was well attended and we even had a few parents helping out which was great. The Cubs learnt how to check for punctures and general cycle training and we then took them up to Rother Valley to cycle around the lakes. This was fortunately a dry day although the sun didn't shine on us we didn't have rain either so that was a bonus!

The Cubs have also done some tracking in Cat Lane woods as well as road safety which we try and do each year, if not the full badge we try and instil some road awareness in the Cubs for their own safety. We also did a little personal safety and taught the Cubs our version of the fire drill with a basket and red cloth as the fire. This was moved around the hut at various times of the evening fire and then a leader would shout fire and the cubs had to choose the best route from the hut depending on where the fire was.

The Cubs this year are embarking on the Naturalist Badge and have planned between them a Robin Hood themed summer camp, they will be taking part in a sleepover at the scout hut and then onto Padley Gorge with the district just to name a few things we are up to in the coming year.

We are always grateful for any help from parents and would love you to get involved and give us a hand anytime not just when we are out and about.

I would like to thank all the Scout Group, especially Dan and Neil for all their help and support over the past year, I couldn't do what I do without them and of course Charlotte and Julian.

Nikki Hodkin (CSL)

## Scout Leader's Report

What a fun-packed year we've had!

The year kicked off with the Hazlehurst Trophy, held in Ecclesall Woods. We entered two teams, 'The Men Who Stare at Goats' and 'R.J.H.H.' Meanwhile, Oak Street leaders ran a base, entitled 'sensory deprivation' where a scout, blind-folded and wearing ear-protection, was totally reliant on the instructions that came to them over the radio from their team mates. The scout had to navigate a course by following 150 metres of rope around trees and through a stream (twice), collecting foam balls as they went. This was popular and well run, thanks to all those who helped out. Our two teams were placed 6th and 10th overall and they had a brilliant time.

At the end of June, off we went to Rother Valley for Splashdown. Now, if the weather at Splashdown had been fine for a few hours that meant that sooner or later it was going to pour. When it stopped pouring we were wallowing in a thick layer of mud as the rainwater ran off into the lake. As usual, some of the scout's tents had the inevitable large pool of water inside, complete with a few sweet wrappers floating across the surface, surrounded by discarded dripping-wet trainers and abandoned socks. Although we were subject to new stringent activity-related rules, Oak Street had a blast as usual. A special thanks goes out to those with the qualifications to run kayaking on the water - thank you for your extra effort and dedication! Thanks also to Phil I-O for running the kitchen and keeping us fed.



We built two rafts this year: one massive over-complicated contraption with padded seats and a keel, piloted by four lads, and another more basic one with four barrels and two planks, captained by Rhiannon. Rhiannon's team won the 'best construction' and the lads were 2nd in the raft race! Well done all involved. After, a few new scouts were invested out on the water. Later, our mess tent seemed to be the most popular venue after-hours, with about thirty-odd older scouting persons from various groups enjoying the atmosphere and company into the early hours; long may this continue.

Throughout the spring and summer, leaders pulled together to get Oak Street a climbing qualification so that the troop may nip out to the Peak District, with our own climbing gear, a lot more frequently. Many trips out to Stanage were made by leaders after their normal working day in order to gain the qualification. Thank you to all the leaders (and volunteer scouts) who gave up their time. We still have work to do in this area, but come the warmer, longer evenings, Oak Street scouts will be able to get out climbing frequently in

A major step forward for my vision of Oak Street as a climbing scout group was the grant of £1,800 funding secured by Exec Funding Officer Lucy Melleney. This money was spent on several climbing ropes, abseil ropes, gear, eight harnesses and eight helmets. Some of the money also paid for two sessions at the Foundry later in the year. We shall use the climbing equipment for many years to come.

After Splashdown came the big summer camp: SURFcamp. After investing some new scouts in mid-air at indoor skydiving establishment Airkix, Manchester, (thanks for the idea Sam!) we took two buses all the way down to Winkleigh, Devon, to camp in a field. You might say it was in the middle-of-nowhere. I'd say it was further away than that. Why do we always seem to set up summer camp in the dark and in the rain?

Numerous activities ensued, such as surfing at Westward Ho!, swimming at Saunton Sands, air rifle shooting at 1st Chulmleigh's hut, being rained off climbing in Cornwall, tramping round soaking wet at St. Ives, a massive BBQ meal and a wicked seaside-themed fancy dress party, complete with outdoor sound system, heated swimming pool and fireworks finale. The weather for the majority of the time was either pouring wet, torrential rain, constant drizzle or prolonged heavy showers. A lot of scouts had very, very wet tents and clothes. I'll never go on another camp without wellies again. Many other things I think we'll never forget on that trip include: a fire engine that pulled up behind us as we sat on the motorway hardshoulder whilst a certain scout showed us his recent McDonalds, trips to the doctors, a midnight trip to A+E (only two broken wrists this camp) and the highly questionable fancy dress at

The camps in 2012 were coming thick and fast - a month after SURFcamp we went on Survival Camp. Three teams of scouts had to make their own shelters using nothing but branches, sisal and ferns. Some shelters were pretty good; some were less good. Which is a nice way of saying 'rubbish'. The Oak Street scouts who took it seriously learnt a lot from the other scout troops, whose constructions were ambitious and impressive. Most of our scouts simply lived up to the Oak Street ethos: shrug shoulders and say 'be rate'. Needless to say we didn't win any prizes for shelter design! We all had fun though. However, the shelters weren't as bad as some scouts ability to cook for themselves. Oh. Dear. Me.

Moving on, Steve ran a highly successful sequence of Angler's badge sessions in 2012. Scouts learnt angling theory and practical skills at the hut on Tuesday nights before taking part in a superb day of fishing out at Bradley's Pond, Ridgeway. Our scouts absolutely loved the experience and are keen to go again. Big thanks to Steve and Co. for running the badge.



October saw the start of the Climber's badge. We attended the Foundry climbing centre three times. Scouts recorded their progression in terms of achievement, ability and route difficulty. Some scouts were naturals and flew up the routes. Some had to conquer their fears and did really well to get up a couple of routes. We hope to get out climbing more often and that all scouts continue to gain more confidence and experience outdoors.

The Woodseats Venture Unit Sleepover in November was epic! On the Saturday we went go-karting followed by swimming at the new-improved Barnsley Metrodome and then onto laserquest as well. All in one day! The next day we went for a good old-fashioned hike up Lose Hill where we invested some new scouts on the cold hilltop before descending (sliding) back down. We were happy, exhausted and going to be back on time for parents. Everything had gone really well. Steve decided he was having none of it, so he put petrol in one of the diesel minibuses to spice things up. Two full minibuses, one towing the other, all the way back from Bamford in the dark, scouts screaming in terror, amusement and mild peril - that's more like it! Go Team Oak Street!

January 2013 saw Oak Street enter a team into the annual Sheaf District Cooking competition. Oak Street came second in Jan 2012, but now they were a year older, with more experience - the stakes were high. I'm delighted to report - Oak Street WON! Our four chefs did us proud, and took home the Golden Ladel trophy. Well done!

Other activities this year have included the usual Halloween party, night-hikes, ready steady cook, pancake night, the Easter Egg hunt, numerous wide games and other tomfoolery. Back to business from February onwards though: the new badges we are currently working towards are the Pioneer's and Camp Cook badges. It is no coincidence that these badges address the two major skills lacking on Survival Camp! Over many nights of fire-lighting, wood collecting, cooking outdoors, budgeting for camp food and planning meals, scouts (as we go to press in May 2013) will very shortly be cooking breakfast for parents after a sleepover at the hut. Cooking will be on an open fire, and any kitchen duties will also take place outside in scouts' own camp kitchens constructions. Good luck parents.

In terms of numbers, the Scout section is as popular as ever: currently we have 31 scouts on the books. We have several who are due to move up to Explorers around August 2013, but there is an ever-growing list of cubs (and others) on our waiting list to immediately replace any losses. I fully intend to keep us at our capacity of 32 scouts (8 per patrol).

A leader's report is not complete without explicit thanks for all the hard work that the leaders put in. Over the last year, Oak Street scouts section has grown from strength to strength, not least because of the increasing level of tremendous adult support. We now regularly enjoy a total of up to six leaders attending Tuesday nights. A big official welcome to the scout section to Lucy Turner and Ben Shaw. It is fantastic to have you on board and may I express my thanks on behalf of Oak Street for your positive input, commitment and support. Huge thanks to Dan Rhodes and Louis Clay who give up their time even though studying at college and university, both experienced and mature beyond their years. Finally of course, to Steve, my right-hand man: Steve - never underestimate how much you do for the troop. You are the glue that holds everything together.

I hope and imagine that our scouts understand just how beneficial belonging to Oak Street is for their social development, as well as the amazing memories and friendships that result. It simply isn't possible without all those helpers, parents and scouting families who give up their spare time for the benefit of others. To those who fundraise by running Bonfire Night and Christmas Cracker, and those who take care of the finances and run the Exec, may I extend special thanks. Thank you all.

And finally...

I've been extremely busy with my new job as a teacher in the last eight months, and although there were times when some questioned whether I might leave scouts, let me reassure all of Oak Street: I'm not going anywhere. (Sorry!)

Lastly, may I address the Exec directly. Just think: one positive this year is

Chris Melleney (SL)

Group Scout Leader's

We continue to grow with a waiting list for Beavers and members having to wait to transfer to Cubs and Scouts sections owing to our large numbers. They are the victims of our success!

Our Leadership group numbers have remained stable whilst we are constantly looking to recruit section assistants and Assistant Leaders. My thanks go to all the Leaders once more for their boundless enthusiasm as well as all the time they invest in Oak Street. Denise, Nikki, Neil, Dan, Chris, Steve, Lucy, Daniel, Sam, Louis, Charlotte, Daniel and Philip plus all the parent helpers are a fantastic team – striving to provide more exciting and interesting activities each year for our members.

We have held some profitable training evenings and thanks to Rose Francis and Phil Eastburn almost all Leaders have now completed their training. A few are now working on Nights Away permits which will allow them to be in charge of residential experiences rather than just helping at them.

The Executive Committee continue to work tirelessly behind the scenes, raising money, ensuring policies are in place, supporting camps and other activities, maintaining the upkeep of the scout hut. We now have money to start some changes to the insides of the hut and a sub-committee has been set up to plan this work.

As always there are not enough words to express the pride I feel being part of Oak Street. The youth members are fantastic and it is often remarked by members of the public, what a brilliant set of young people we have and I am saddened when I hear young people vilified in the press – they should come down to Oak Street, we could change their minds!

Kathryn Wells (GSL).

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 2 months running costs, circa £3000.

Quantify and explain any designations

The Group held reserves of approximately £5,206.01 against this at year end. This is above the level required for operating expenses. However this can be explained as we are currently saving to improve the security of the building and storage facilities.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

• the charity's principal sources of funds (including any fundraising);

Principal sources of income are monthly subscriptions from all members which covers most activities and some maintenance of the property. Fundraising events also raise money to subsidise some activities and allow us to improve our building and activities offered. Renting the building to local groups such as Ju Jitsu, dancing and for parties enables us to collect further funds.

• how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

• investment policy and objectives

**Investment Policy**

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The continuation of current activities and fundraising. Further fundraising will enable us to improve disabled access to the building and its facilities, to ensure our sustainable renting activities can be continued and to enable us to improve security and garages.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Linda Ives-Owen	Fiona Ann Rhodes
Position (eg Secretary, Chair)	Treasurer	Chairman
Date		

## 74th Oak Street Scout Group Receipts and Payments Account

	Year start date		Year end date	
	For the year from	! April 2012	To	31 Mar 2013
	<b>2012 - 2013</b>			<b>2011-2012</b>
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds</b>
	£	£	£	£
<b>Receipts</b>				
<b>Donations, legacies and similar income</b>				
Membership subscriptions	6,765.00	0.00	0.00	6,765.00
Less: Membership subscriptions paid on (National/County/Area/District)	2,911.31	0.00	0.00	2,911.31
Net membership subscriptions retained		0.00	0.00	3,853.69
credit uncashed cheque		0.00	0.00	0.00
Donations	56.00	0.00	0.00	56.00
Legacies		0.00	0.00	0.00
Gift Aid	1,478.54	0.00	0.00	1,478.54
Activities		0.00	0.00	0.00
Camps	7,024.00	0.00	0.00	7,024.00
Synergise camp refund	930.00	0.00	0.00	930.00
<b>Sub total</b>	<b>9,488.54</b>	<b>0.00</b>	<b>0.00</b>	<b>13,342.23</b>
<b>Grants</b>				
Maintenace grant	0.00	0.00	0.00	0.00
Other grants	1,811.00	0.00	0.00	1,811.00
<b>Sub total</b>	<b>1,811.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,811.00</b>
<b>Fundraising (gross)</b>				
Cristmas Cracker	917.11	0.00	0.00	917.11
Bonfire Event	2,261.66	0.00	0.00	2,261.66
Scrap Metal Sale		0.00	0.00	0.00
Other fundraising activities	90.49	0.00	0.00	90.49
				930.00
<b>Sub total</b>	<b>3,269.26</b>	<b>0.00</b>	<b>0.00</b>	<b>4,199.26</b>
<b>Investment income</b>				
Bank interest	0.00	0.00	0.00	0.00
Building Society interest	0.00	0.00	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00	0.00	0.00
Transferred from reserve account				0.00
Property Rent income	2,116.00	0.00	0.00	2,116.00
Other investment income	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>2,116.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,116.00</b>
<b>Total Gross Income</b>	<b>20,538.49</b>	<b>0.00</b>	<b>0.00</b>	<b>21,468.49</b>
<b>Asset and investment sales, etc.</b>	0.00	0.00	0.00	0.00
<b>Total receipts</b>	<b>20,538.49</b>	<b>0.00</b>	<b>0.00</b>	<b>21,468.49</b>

## 74th Oak Street Scout Group Receipts and Payments Account

	Year start date		Year end date	
For the year from	1 Apr 2012	To	31 Mar 2013	

	2012 - 2013				2011-2012
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
<b>Payments</b>					
<b>Charitable Payments</b>					
Programme and Activities	1,752.33	0.00	0.00	1,752.33	1,139.89
Adult support and training		0.00	0.00	0.00	10.00
Water and Sewerage	549.03	0.00	0.00	549.03	416.77
Electricity and Gas	815.14	0.00	0.00	815.14	923.26
Insurance	1,158.90	0.00	0.00	1,158.90	1,297.13
Repairs and Renewals	129.60	0.00	0.00	129.60	637.04
Materials and equipment	2,844.46	0.00	0.00	2,844.46	1,189.37
Printing and photocopying	78.40	0.00	0.00	78.40	105.85
Camps (Fees, Food & Activities).	8,558.61	0.00	0.00	8,558.61	5,901.26
Uniforms (Scout Shop)	502.09	0.00	0.00	502.09	564.85
AGM and trustee expenses		0.00	0.00	0.00	0.00
Garage		0.00	0.00	0.00	
Gardeners fees	140.00	0.00	0.00	140.00	38.76
Synergise camp refunds	847.00			847.00	307.50
Transferre to Reserve account	3,000.00				3,000.00
		0.00	0.00	0.00	
<b>Sub total</b>	<b>20,375.56</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,531.68</b>
<b>Fundraising expenses</b>					
Bonfire Night Event	822.40	0.00	0.00	822.40	438.99
Christmas Cracker	63.34	0.00	0.00	63.34	86.90
		0.00	0.00	0.00	
Other fundraising costs		0.00	0.00	0.00	323.80
<b>Sub total</b>	<b>885.74</b>	<b>0.00</b>	<b>0.00</b>	<b>885.74</b>	<b>849.69</b>
<b>Total Gross Expenditure</b>	<b>21,261.30</b>	<b>0.00</b>	<b>0.00</b>	<b>885.74</b>	<b>16,381.37</b>
<b>Asset and investment purchases, etc.</b>	0.00	0.00	0.00	0.00	0.00
<b>Total payments</b>	<b>21,261.30</b>	<b>0.00</b>	<b>0.00</b>	<b>885.74</b>	<b>16,381.37</b>
<b>Net of receipts/(payments)</b>	<b>-722.81</b>	<b>0.00</b>	<b>0.00</b>	<b>-722.81</b>	<b>1,801.68</b>
<b>Transfers between funds</b>		0.00	0.00	0.00	
<b>Cash funds last year end</b>	5,642.47	0.00	0.00	5,642.47	3,840.79
<b>Cash funds this year end</b>	<b>4,919.66</b>	<b>0.00</b>	<b>0.00</b>	<b>4,919.66</b>	<b>5,642.47</b>

	31st March 2013				31st March 2012
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
<b>Cash funds</b>					
Bank current account	4,919.66	0.00	0.00	4,919.66	5,642.47
Bank reserve account	5,206.01	3,000.00	0.00	8,206.01	5,204.43
Building society account	0.00	0.00	0.00	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00	0.00	0.00	0.00
Cash/Floats	0.00	0.00	0.00	0.00	0.00
<b>Total cash funds</b>	<b>10,125.67</b>	<b>3,000.00</b>	<b>0.00</b>	<b>13,125.67</b>	<b>10,846.90</b>
<b>Other monetary assets</b>					
Tax claim	0.00	0.00	0.00	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00	0.00	0.00	0.00
Insurance claim	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Investment assets</b>					
Investment property - detail	0.00	0.00	0.00	0.00	0.00
Quoted investments	0.00	0.00	0.00	0.00	0.00
Other investments - detail	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Non monetary assets for charity's own use</b>					
Badge stock	0.00	0.00	0.00	0.00	0.00
Shop stock	0.00	0.00	0.00	0.00	0.00
Other stock	0.00	0.00	0.00	0.00	0.00
Land and buildings	0.00	0.00	0.00	0.00	0.00
Motor vehicles	0.00	0.00	0.00	0.00	0.00
Scouting equipment, furniture etc	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Liabilities</b>					
Accounts not yet paid	0.00	0.00	0.00	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00	0.00	0.00	0.00
Subscriptions not yet paid	0.00	0.00	0.00	0.00	0.00
Loan - detail	0.00	0.00	0.00	0.00	0.00
Other liabilities	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Contingent liabilities and future obligations**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 6th May 2013 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

	Signature	Print Name
		Linda Ives-Owen (Treasurer)
		Fiona Rhodes (Chair)

## Expenditure Breakdown

2012-2013

	Apr-12 £	May-12 £	Jun-12 £	Jul-12 £	Aug-12 £	Sep-12 £	Oct-12 £	Nov-12 £	Dec-12 £	Jan-13 £	Feb-13 £	Mar-13 £	Total £
District Membership Capitations						63.31						2,848.00	2,911.31
Electricity and Gas	13.00	104.47	13.00	52.00	127.59	52.00	52.00	144.63	52.00	30.00	144.45	30.00	815.14
Water and Sewerage	117.82		113.03			82.22			134.01			101.95	549.03
Insurances					1,111.20			47.70					1,158.90
Repairs and Renewals			30.00					40.00		59.60			129.60
Materials and Equipment	424.06	379.46	404.95	970.55	67.22	598.22							2,844.46
Adult support and Training													-
Badges, Uniforms, Activitie T-Shirt's		157.88			35.01		31.07	115.33	15.05			147.75	502.09
Activities and Programme	382.93	168.00	76.00						602.00		523.40		1,752.33
Camps (Including Fees, Food & Activities).	51.50	1,952.87	1,732.00		3,037.48	384.00	170.00		1,230.76				8,558.61
Printing and photocopying			78.40										78.40
AGM and trustee expenses													-
Gardening fees					40.00	60.00	40.00						140.00
Bonfire Night Event					99.08		20.00	283.65	419.67				822.40
Christmas Cracker								20.00	43.34				63.34
Synergise camp refunds							847.00						847.00
Children with Leukaemia													-
Transferre to reserve											3,000.00		3,000.00
													-
													-
													-
													-
													-
													-
<b>Sub total</b>	<b>989.31</b>	<b>2,762.68</b>	<b>2,447.38</b>	<b>1,022.55</b>	<b>4,517.58</b>	<b>1,239.75</b>	<b>1,160.07</b>	<b>651.31</b>	<b>2,496.83</b>	<b>89.60</b>	<b>3,667.85</b>	<b>3,127.70</b>	<b>24,172.61</b>

Total Expenditure **24,172.61**



# Income Breakdown

2012-2013

	Apr-12 £	May-12 £	Jun-12 £	Jul-12 £	Aug-12 £	Sep-12 £	Oct-12 £	Nov-12 £	Dec-12 £	Jan-13 £	Feb-13 £	Mar-13 £	Total £
Membership Subscriptions	490.00	659.00	304.00	929.00	220.00	200.00	684.00	686.00	1,190.00	468.00	662.00	273.00	6,765.00
Property Rent income	706.00	120.00		175.00	60.00	355.00	165.00	60.00	255.00	60.00	80.00	80.00	2,116.00
Gift Aid						1,478.54							1,478.54
Donations													-
Activities and Programme				56.00									56.00
Camps (Including Fees, Food & Activities).	1,520.00	97.00		2,247.00	2,059.00	146.00			955.00				7,024.00
Other Grants					1,811.00								1,811.00
Bonfire Night Event								2,261.66					2,261.66
Christmas Cracker									917.11				917.11
Other Fundraising Activities													-
Synergise camp refund							930.00						930.00
Baldwins Meal													-
Bag Packing													-
Craft event	90.49												90.49
Transferred from Reserve account													-
Council grant													-
													-
													-
													-
													-
													-
													-
													-
													-
													-
<b>Sub total</b>	<b>2,806.49</b>	<b>876.00</b>	<b>304.00</b>	<b>3,407.00</b>	<b>4,150.00</b>	<b>2,179.54</b>	<b>1,779.00</b>	<b>3,007.66</b>	<b>3,317.11</b>	<b>528.00</b>	<b>742.00</b>	<b>353.00</b>	<b>23,449.80</b>
Total Income													<b>23,449.80</b>

# 74th Oak Street Scout Group

## Independent Examiner's Report to the Trustees

I report on the accounts of the Group for the year ended 31<sup>st</sup> March which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the 1993 Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: .....

Qualification: .....

Address: .....

.....

Date: .....

